



Deafness Foundation

GRANTS

Guidelines for Applicants

Grant criteria

- The project benefits people who are deaf or hard of hearing
- The project has clearly defined goals consistent with the [Purpose and Strategic Priorities of the Deafness Foundation](http://www.deafness.org.au/about-us/purpose-2/) <http://www.deafness.org.au/about-us/purpose-2/>
- The project is innovative
- The project is achievable in a clearly specified time, usually 1 year and not more than two years
- The project has clearly defined assessment criteria for monitoring and reporting
- The project is meritorious but has not attracted funding from other sources
- The organisation applying for the grant has an ABN
- The organisation applying for the grant has a proven ability to manage funds
- The application includes comprehensive and accurate estimates of costs supported by quotes
- The application includes the endorsement and signature of the senior person of the organisation
- The application includes two independent referees who can attest to the value of the project. In respect of all eligible applications the referees may be approached by the Deafness Foundation
- The application is received by the closing date

Funding is not available for:

- Recurrent funding of an established program
- Requests for repairs and maintenance of buildings, plant and equipment
- Requests for purchase of equipment not related specifically to hearing needs
- Salaries of permanent or casual members of the organisation's staff and use of amenities unless such expenses are incurred specifically for an approved project and included in its overall budget
- Scholarships, attendance at conferences, travel, accommodation, or meals
- Sports, sports teams, or sporting equipment
- Office supplies or publication of books
- Individuals making an application
- Requests for Sponsorship (contact management@deafness.org.au to discuss sponsorship)

Process

- Applications open on 1 July and close on 31 October.
- Prospective applicant should complete the Grants Application Form <hyperlink>.
- The completed Grants Application Form <http://www.deafness.org.au/grants-awards/financial-grants-program/> and supporting evidence should be submitted to grants@deafness.org.au
- The Deafness Foundation will acknowledge receipt of applications via email within 5 business days
- The Deafness Foundation will assess applications against the grant criteria
- Decisions of the Deafness Foundation Board of Management, based on recommendations of the Grants Committee, will be final.



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- The Deafness Foundation will advise the outcomes of applications via email by 20th December 2019

Conditions

The following conditions apply to all grants:

- The Deafness Foundation and the grant recipients agree the project commencement and completion date and due date for final report prior to the grant payment.
- Any variations from the original project specifications must be approved by the Deafness Foundation prior to project commencement; The Deafness foundation will not approve increases to grants
- Progress reports are due by 31 August and 28th February each year until the project is complete
- Grant recipients should submit progress and final reports to grants@deafness.org.au using the approved template
- The final report should include print quality jpeg picture files, video files USB if required,
- Grant recipients must ensure that the support of the Deafness Foundation is acknowledged in any publication (written, audio and video) about the project
- All progress and final reports must include copies of relevant publications including any media, academic publications, conference presentations and speeches
- All progress and final reports must include a Detailed Statement of Expenditure
- Grant recipients must refund any unspent portion of the grant to the Deafness Foundation at the completion of the project
- Grant recipients who do not meet grant conditions will not be eligible for future grants

The [Deafness Foundation Annual Report](#) includes examples of previous projects. For further information, please contact:

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Deafness Foundation

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